



Document Name	<i>Application for Employment</i>		
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City of Portola

Application for Employment

An equal Opportunity Employer

Please read the following instructions and applicable job announcement carefully before completing this application. Type or neatly print your application. All sections **MUST** be answered completely and accurately. An incomplete application may disqualify you.

Position Applying for: _____

Applicant Information

Full Name: _____ Date: _____
Last First Middle Initial

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date Available to Start: _____

Are you legally authorized to work in the United States? YES NO

Have you ever worked for this City? YES NO If yes, when? _____

Please complete for positions which driving is an essential job function:

Valid CA Driver's License: YES NO Driver License #: _____

Education

High School: _____ Address: _____

Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

